

S.H.A.S.C.N.A.

PO Box 79029 Pittsburgh, PA., 15216
August 2016

Secretaries Report/Area Service Committee Minutes, Held at Lutheran Church of the Redeemer.
The Twelve Concepts and the Twelve Traditions were read.

Executive Committee Report

Welcome any new committee members

Roll call of trusted servants

Acceptance of last month's minutes. Minutes were accepted.

<i>Position</i>	<i>Attendance</i>
Chair	Present
Vice Chair	<u>Vacant</u>
Secretary	Present
Vice Secretary	<u>Vacant</u>
Treasurer	Present
Vice Treasurer	<u>Vacant</u>
H&I Chair	Present
RCM	Absent
RCM Alternate	<u>Vacant</u>
Spiritual Retreat Chair	Present
A.B.R. Rep	<u>Vacant</u>
Convention Liaison	<u>Vacant</u>
P.R CHAIR	Present

Group Name	Attendance	Group Name	Attendance	Group Name	Attendance	Group Name	Attendance
Beginners Group	Absent	Better Change	Present	By the Book	Present	Carnegie Group	Present

Do it Now	Absent	Dormont Group	Absent	Experience the Change	Absent	Feels Like Family	Absent
Food For Thought	Absent	Freedom From the Blvd	Present	Freedom to Change	Absent	Friday Night Lights	Absent
Friday Night Lit	Present	Getting Better Everyday	Present	Gimme Shelter	Absent	Gimme More Shelter	Present
Give Yourself a Chance	Absent	Greentree Group	Absent	High Noon	Present (\$20)	Jefferson Group	Present (\$20)
Just Recovery	Absent	Keep it Simple	Absent	Ladies First	Present	Lie is Dead	Present
Life After Death	Present (\$100)	Miracles Happen	Present	Monday Mens Group	Absent	Monday Noon	Absent
Morning Glory	Absent	Mt Lebanon Group	Present	Password is Recovery	Absent	Pioneer Group	Present (\$50)
Recovery on the Mount	Absent	Recovery Sunday	Present (\$200)	Restored to Sanity	Absent	Sanctuary Group	Absent
Sat Morning Cartoon Alt	Present	See the Light	Present (\$200)	Thursday Noon	Absent	Tuesday Noon w/ Vigilance	Present (\$100)
Uncommon Meeting	Absent	Under One Roof	Present	Upper St. Clair Group	Present	USC Rec Center Group	Absent
We Are Miracles	Absent	Winners Never Quit	Present				

There were 18 voting GSR's.

The following positions are still open at the area level:

Vice chair- 2 years

Vice secretary- 1 year

Vice treasurer- 2 years

RCM Alternative- 1 year

Convention Liaison- 2 years

ABR- 2 years

Anyone interested must have a working knowledge of the 12/12 the willingness to serve and, a South Hills Area home group, and a home group nomination. They should bring the nomination with them to the next area service meeting on September 4th 2016

Trusted Servant Reports:

H&I: Verbal accepted.

RCM Report: None

PR: Verbal & written accepted

Spiritual Retreat: Verbal & written accepted

Treasure Report: Written & verbal accepted.

Abr Report: none

Convention Liaison Report: None

Sharing Session:

Old Business:

Motion 3: The contract that needs signed by the Treasurer of Region

PASSED

Motion 4: To create Vice Secretary position in H&I.

A. Qualifications:

- a. Minimum of 6 months continuous abstinence
- b. Willingness and desire to serve
- c. Willingness to give the time and resources necessary

B. Duties:

- a. Works closely with secretary to fully understand the position
- b. Performs duties in the absence of the secretary

Intent: To create a vice position that does not exist

PASSED

Motion 5: To change clean time requirement for H&I secretary from 6 months to 1 year.

Intent: To update policy in order to create a vice secretary position.

PASSED

Motion 6: That the BOD office manager's policy state in the "duties" section of the office manager's BOD policy that the office manager must review the electronic copies of the bank deposit slips verifying the previous Saturday and Sunday's sales made in the TSRSO Regional office, and "Z" register print outs also verifying the previous Saturday and Sunday sales made in the TSRSO Regional office, no later than the start of business the following Saturday and that both be attached to the daily sales report.

Intent: To protect fellowship funds

PASSED

Motion 7: That the BOD treasurer's policy state in the "duties" section of Treasurer's BOD policy that the treasurer must deposit monies collected from sales made at TSRSO office each Saturday and Sunday into the bank by close of business the following Wednesday. Upon receipt of the deposit slip from the bank verifying deposit, the treasurer shall at that time create an electronic copy of that deposit as well as the "z" register print out to send to the Office Manager or other authorized BOD officer as a second point of accountability.

Intent: To protect fellowship funds

PASSED

New Business:**Motion 1:** For the Treasurer to make a financial report quarterly (Policy Change)**Intent:** To follow current practice**Regional Positions:**

Open Positions - Vice – chair, secretary, Public Relations Chair, Literature Chair, Additional needs Chair, P&A Chair, RDA and BOD at large positions, Web Vice – chair, Treasurer, Out Reach Chair

*****The next ASC is scheduled for September 4th 2016*******H&I Subcommittee meets @ 1:30PM**

South Hills Spiritual Retreat Committee Meet the 4th Wednesday of each month at 6:30 pm at Gimme More Shelter.

PR Subcommittee Meet the first Sunday of each month at 4:00 after Area Service.

Yours in Service,

Danni M.